

## PYSO Baltic/Scandinavia June 2020 Tour

### Description of Tour Chaperone

(as of August 23, 2019)

*Chaperone fee will be a reduced fee that will be approximately half of what the student fee is. (Student fee is \$3,250).*

**General Description:** Each chaperone oversees a group of 8 to 10 student musicians between the ages of 13 and 20 on an international concert tour with the Pittsburgh Youth Symphony Orchestra.

**Overview:** The Pittsburgh Youth Symphony Orchestra will be embarking on a twelve-day concert tour of Scandinavia and the Baltics during the last two weeks of June 2020. The tour will include overnight stays in Estonia, Latvia and Sweden and possibly an overnight ferry trip. The orchestra will be performing four concerts in each of the following cities: Helsinki (Finland), Tallinn (Estonia), Riga (Latvia), and Stockholm (Sweden). The itinerary is subject to change.

**Major Duties and Responsibilities:** In order to oversee the safety and well-being of the students in your group, each chaperone has the following duties and responsibilities.

- Chaperones have immediate authority over students.
- Chaperones enforce the rules that each student agrees to in the “Code of Conduct”.
- Should any student have questions or need guidance, the chaperone is the first point of contact before going to PYSO staff.
- You must know where every student is at all times, including air travel days.
- Chaperones must ensure that each student in their charge and care:
  - Is in the right place at the right time (follow the tour schedule).
  - Adheres to PYSO’s Code of Conduct.
  - Gets enough sleep.
  - Gets enough to eat (be aware of special dietary restrictions and needs).
  - Takes medications as needed.
  - Is dressed appropriately for concerts, as well as during sightseeing and free time.
- During free time, no student is ever allowed to go off on their own. Each student must be with at least one other responsible person and have obtained the chaperone’s permission (at the chaperone’s discretion, who may choose to not approve the request). Chaperones will keep tabs on students during free time. Chaperones do not have to be with them at all times, but must know where students are.
- Before checking out of any hotel, chaperones will inspect students’ rooms for damage and anything left behind.
- Chaperones can conduct room checks and (as needed) make periodic walk-throughs of the halls at hotels to assure the safety and rest of the students.
- Prior to tour, Chaperone will be in communication with the parents of students in their group to relay any information and assure them of their child’s safety. During the tour Chaperone will be in communication with parents on an as-needed basis.

#### Requirements:

- Job history and/or experience working with teens.
- Pennsylvania Child Abuse History Clearance.
- International travel experience preferred.
- Medical background not necessary, but a plus.
- Bi-lingual not necessary, but a plus.